

Excellence in Research - actions

action n.	title of action	Timing	Responsible Unit	Indicator(s) / ExpectedTarget	Current status	Notes
1.3.1	Increase the visibility of the calls for application launched by Ministry for University and Research (MIUR), through a link to the calls for application website of the MIUR and putting it in an evident position on the UNIMC website.	2015	National Research Office	MIUR website link on the UNIMC website	completed	
1.3.2.	Forward the calls for application launched by UNIMC to the universities with which UNIMC has an agreement	2015	Office for International Relations	number of calls for application forwarded to the universities with which UNIMC has an international collaboration agreement	Ongoing. So far the annual call for International Visiting Fellowship has been regularly forwarded to all partner insitutions and universities. n. 4 calls forwarded.	
1.3.3	Include the link to Euraxess Job website in the calls for application section of UNIMC website and university portal	2015	National Research Office	Euraxess present on the UNIMC website	completed	
1.3.4	At the beginning of every doctorate cycle, organize at least 1 meeting illustrating the divulgation channels of calls for job or research grants that are accessible to doctoral candidates and graduates	2015	National Research Office, Director of PhD School	min. 4 meetings	ongoing, so far no. 3 meetings organized in 2015 no. 3 meetings organized in 2016	
1.3.5	Divulge the principles of the European Charter and Code for Researchers, inserting it into the university and department websites	2015	National Research Office, Research and Internationalization Department Unit	European Charter and Code for Researchers inserted into the University Website and UNIMC department websites	completed	
1.3.6	Refer to the European Charter and Code for Researchers and the need to divulge its principles during institutional ceremonies at the University, such as the inauguration of the academic year	2015	Recto, Vice Rector for Excellence in Research	number of institutional ceremonies where the European Charter and Code for Researchers is cited	ongoing, in the considered timeframe only 2 institutional ceremony has been held, and the Charter and Code has been cited	
1.3.8	At the beginning of every doctorate cycle, organize 1 meeting to illustrate the principles of the European Charter and Code for Researchers, and to provide every new doctoral candidate with a copy of the Charter	2015	National Research Office, National Research Office,	number of participants to the event (with copies of the Charter delivered)	ongoing, so far no. 2 meeting organized in 2015, The Charter and Code has been sent to n. 227 phd students no. 1 meeting organized in 2017. The Charter adn Code has been sent to n. 39 phd students	
1.3.9	Adapt every call for application for study grants and research grants to the principles of the Charter, inserting specific references to it, and including the relative link	2015	National Research Office, Human Resource Department, Research and Internationalization Department Units	number of call for applications with a specific reference to the European Charter and Code for Researchers	ongoing, all call for application for study grants and research grants include specific references to the principles of the Charter and Code	
1.5.1	Do not penalise publications with co-authors in the assignment of funds to support research within the University	2015	National Research Office, Working Group for the technical and administrative coordination of research evaluation	n. guidelines, approved by the Academic Senate, amended	completed	the guidelines for the evaluation of the research have been released by Academic Senate on 10/11/2015
2.1.1	Formalisation of deadlines for payment of compensation and reimbursement of expenses for researchers, regardless of the kind of contract	2015	Office for Internal Affairs	publication of an internal regulation – valid for all Departments - for deadlines of payment (including reimbursement of expenses)	completed	an internal regulation has been published with DR n. 204/2014

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2.3.1	Improvement of availability of information regarding social security rights on the University website	2015	Human Resource Office	insertion of specific information on the University website	completed	
2.4.1	Improvement in availability of information regarding complementary social security, diversified according to the types of researchers involved	2015	Human Resource Office	Insertion of specific information on the University website	completed	
4.1.3	Formally request the MIUR to value (rather than penalise) intra-sector mobility and disciplinary mobility in the career progression phases and qualification criteria	2015	Rector, Vice Rector for European Charter and Code for Researchers	Letter to the MIUR	completed	
4.2.2	Formally request from MIUR that the quantity and quality of teaching are valued in the career progression processes and qualification criteria	2015	Rector, Vice Rector for European Charter and Code for Researchers	Letter to the MIUR	completed	
2.4.2	Organisation of specific meetings with experts on the themes of complementary social security	2016	Human Resource Office	number of specific meetings organised	ongoing, so far no. 1 meeting organized	
2.3.2	Organisation of specific meetings with experts on themes regarding social security for researchers	2016	Human Resource Office	number of specific meetings organised	ongoing, so far no. 1 meeting organized	Based on Italian social security structure and system (which is quite simple for public servants), we evaluated that 1 meeting was sufficient to inform all researchers. The website of UniMc provides sufficient information.
3.1.1	Organization of one seminar per year on the theme of gender and age, to involve graduate students, dean, department directors, as well as the local community	2016	Vice Rector for Equal opportunities	min. 4 events on the theme of gender and age	ongoing, so far no. 1 meeting organized	
3.2.1.	Approve a regulation on the use of funds for research, to be advertised appropriately on the website of UNIMC	2016	Vice Rector for Research activity, Research and Internationalization Department Units, Department directors, Area for Research and Internationalization	regulation enacted and published in the research section of the website	ongoing	After the Change of Rector, a new Delegate for research activity has been appointed. Based on current planning of actions, the University will release a full manual on Research activity, integrating the whole research policies and issues. The Code of Researchers will have a dominant position in this document (it is due at the end of 2017) and research fund policy is part of it.
3.3.1	Rationalise and publicise the regulations relative to claims made by researchers and the management of the same, also with reference to conflicts that may come about with their supervisors	2016	Office for Internal Affairs, National Research Office	Insertion of informative notice on website and sending an e-mail with information to all researchers	completed	
3.3.2	Advertise the regulations relative to the intellectual property rights of researchers	2016	Supervisor of the Area for Research and Internationalization	Insertion of information section within the Research Area of the website	completed	
4.1.1	Promote internal two-year calls for application to facilitate opportunities for geographical and inter-disciplinary mobility	2016	Rector, Office for International Relations, Vice Rector for Internationalisation	number of early stage researchers and assistant professors in mobility for at least 3 months abroad	ongoing, so far no. 1 call for proposal published, no. 8 early stage researchers and assistant professors in mobility	
4.2.1	Set up internal awards for every degree course for the best teacher (and the best researcher) to be assessed by students. The award consists of a plaque to be awarded at the beginning of the Academic Year	2016	Rector, Director of Departments, Vice Rector for Teaching activities	Number of awards assigned	in preparation	The first year of implementation of this action was 2016. Anyway, due to the election of a new rector and Earthquake that severely affected the city and University activities (with damages to all our structures), the official ceremony (usually taking place in October) has been postponed to May 2017. A space for this award was scheduled in the ceremony but due to security reasons (the attendance of Judge Sonia Sotomayor from the US Supreme Court, we had to reduce the number of initiatives during the ceremony). The awards will be given during the Day of the Research, taking place on 18th October 2018. In the meantime, in 2016, all data on evaluation of professors were elaborated and rankings were made available. The Academic Senate acknowledges the methodology used for elaboration.

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4.4.2	Promote the participation in social networks dedicated to research (such as academia.edu, researchgate.net) among researchers, and in particular, early stage researchers	2016	Rector, Vice Rector for European Charter and Code for Researchers	no. of meetings organized to promote the participation in social networks	ongoing, so far no. 1 meetings organized in 2015 no. 1 meetings organized in 2016	
4.1.2	Increase knowledge among researchers of the possibilities associated with participation in competitive European calls for application	2016	International Research Office, Research and Internationalization Department Units	number of meetings to illustrate calls for application and possibilities for financing	ongoing, so far no. 2 meetings organized in 2015 no. 2 meetings organized in 2016	
1.1.1	Assessment of non-predominantly academic skills (knowledge of languages, IT skills, work experience in a non-academic field, etc...)	2017	National Research Office	Insertion of non-predominantly academic skills in the call for applications for fixed term researchers (RTD), doctorate candidates and research collaborators.	ongoing, so far the principles were acknowledge with reference to: no. 4 calls for post-doc contracts no. 4 calls for research scholarships no. 3 calls for Researchers no. 7 calls for temporary research contracts	
1.2.1	At the end of the procedure for the conferral of research grants and research contracts, all candidates receive a personal evaluation summary report (including assessment of strong and weak points)	2017	National Research Office	number of commission's personal assessment released to candidates	The procedure is in preparation	
1.4.3	Valorize international mobility experience and inter-sector experience for the access to research positions and subsequent career advancements	2017	National Research Office, Human Resource Department	Insertion of mobility experiences as a selection criterion in the calls for application	ongoing, so far no. 4 calls for post-doc contracts no. 4 calls research scholarships no. 3 calls researcher no. 7 calls temporary research contracts	
1.3.7	Organise at least 2 events with academics and other important personalities to disseminate the principles of the European Charter and Code for Researchers at UNIMC	2017	Vice Rector for Excellence in Research	min. 2 events	ongoing, so far no. 1 event organized	
4.3.1	Set up a panel of activity indicators for researchers, which might take into account scientific productivity, the quality and quantity of teaching, participation in activities and institutional roles, internationalisation, grants won at international level, etc.	2018	Vice Rector for Teaching activities, Working Group for the technical and administrative coordination of research evaluation	Number of innovative indicators established	in preparation	
4.4.1	Create a Mentor Club (Service for Mentoring) to support young and early stage researchers	2018	National Research Office, Vice Rector for Research activity	Implementation of the service	in preparation	
3.1.1	Organization of one seminar per year on the theme of gender and age, to involve graduate students, dean, department directors, as well as the local community	2018	Vice Rector for Equal opportunities	min. 4 events	ongoing, so far no. 1 meeting organized	
1.4.1	Include national and international mobility as a selection criterion	2018	National Research Office, Human Resource Department, Research and Internationalization Department Units	number of calls where "national and international mobility" selection criteria are inserted (for grants, contract holders and fixed term researchers)	ongoing, so far no. 2 call phd courses no. 4 calls for post-doc contracts no. 4 calls for research scholarships no. 3 calls researcher no. 7 calls for temporary research contracts	
1.4.2	Make it obligatory to spend a period during the doctoral cycle within public/private structures or national or international research institutes	2018	National Research Office, Directors of doctoral courses, Director of PHD School	number of PhD programmes where mobility of at least 3 months is compulsory	completed all PhD programmes require at least 3 months of mobility	D.R. 441 del 05.12.2014